

HUNSONBY PARISH COUNCIL

Minutes of the Accounts meeting held at Hunsonby Community Centre on Monday 13th June 2016.

PRESENT Mrs J Baker (Chair) Mrs H J Teasdale (Clerk)
 Mr J Holliday Mr N Preston
 Mr A Graves
 Mr D Driver

16/06-1 APOLOGIES FOR ABSENCE
 Mr A Renvoize & Mrs W Winter

16/06-2 ANNUAL ACCOUNTS – D DRIVER
Our Internal Auditor David Driver presented his annual report for the completion of the Annual return to BDO. The Annual governance statement 2015/16 was completed at the previous meeting on 18th May 2016.
The clerk & chairman then signed the accounts and these are to be sent off by the clerk.
This year the council was also selected within 5% of all parish councils to complete the Intermediate Review Questionnaire. The questions were answered and the relevant paperwork was referenced & this will be returned with annual audit. Annual 2016 Risk Assessment was checked, as a copy was a requirement for the IRQ. The best time to do this is when the Council Insurance Renewal is due. David advised the council how the playground grants received so far have been accounted for this year and what will happen next year. Some guidance from BDO was required on this. There was some concern regarding the VAT for this project and the timescales within the Terms & conditions, so a full update is needed for the council. Clerk to contact the sub-committee & ask them to attend the next meeting.

16/06-3 DATE OF NEXT MEETING
 Monday 18th July 2016, 7.30pm